

Information on procedure and admission conditions for the BSc study programmes
provided by the Faculty of Architecture and Design, Slovak University of Technology in
Bratislava, for the 2022/2023 academic school year

pursuant to Art. 57 of the Higher Education Act No. 131/2002 Z. z. and pursuant to Sect. 19 of the Statute of the FAD STU, as well as pursuant to Sec. 3, § 1-3, and Sec. 4, § 1,3 and 4 of the Rules and Conditions for Admission for the BSc, MSc and PhD Study Programmes at the Slovak University of Technology in Bratislava, (hereinafter as SP), the following conditions for the BSc study admission in 2022/2023 have been issued:

- **A. Common introductory provisions for all BSc study programmes**
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A. Common introductory provisions for all BSc study programmes

The admission procedure starts, pursuant to Art. 58, Sec. 2, Higher Education Act No.131/2002Z. z., on the date of submission of the Application form.

A.1 Specification of conditions for study admission

a) **A basic condition for admission for the BSc study**, according to the accredited study programmes (SP) at the FAD STU is completion of full secondary education or full secondary vocational education. (Pursuant to Art. 56, Sec. 1 of the Higher Education Act) for applicants who acquired the mandatory education abroad, the basic prerequisite for admission is the recognition that their final examination and the documents confirming the final level of education meet the requirements of the School Act.

b) **Further admission prerequisites for the study** under the accredited study programmes at the FAD STU are stated in part B.

Students are required to master a B2-level knowledge of English language according to the valid Common European Framework of Reference for Languages for studying English study programmes at FAD STU.

A.2 Dates of the admission procedure and fees for the material supplies

Application e-forms for the study, bearing no authorised electronic signature, will be submitted exclusively via FAD STU Academic Information System (AIS) up to:

31st May 2022

Academic Information System (AIS) enables the applicant to follow the process of admission up to its conclusion. The Faculty will confirm the acceptance of the Application form in the electronic Application form in the AIS.

Telephone contacts:

Study department: +421572 76 224

mobile phone: +421 918 665 015

e-mail : so@fa.stuba.sk, study.fad@stuba.sk

The applicant is required to apply for each selected study programme in a separate Application form. If an applicant applies for more than one programme of study at the same time, he/she shall submit a separate application for each programme and shall pay the application fee for each application submitted separately.

BSc study programmes	Deadline for submission of Application form	The date of the admission examination	Admission commission is held on	Fees for the materials provided for the adm .examination
Architecture and Urban Design	31th May 2022	17th June 2022	22nd June2022	80,00€

An applicant with specific needs, at his/her request, on the basis of an assessment of his/her specific needs (§ 100 sec. 9 b), the faculty shall determine the form of the entrance examination and the manner in which it is to be administered, taking into consideration his/her specific needs.

The fee for the materials provided for the admission examination is due by bank transfer.

The data for transfer can also be used for the transfers from abroad: (For international payment please use the following format of the bank account number):

IBAN: SK70 8180 0000 0070 0008 1906

SWIFT/BIC: SPSRSKBAXXX

The bank: Statna pokladnica, Radlinskeho 32 Bratislava, Slovak Republic

Variable symbol: Number of the electronic Application form

Attention! The system will generate a unique Variable symbol for each Application form. If the applicant submits multiple applications (for two or more study programmes), each application will be assigned a different variable symbol.

A.3 Compulsory documents to accompany the Application form

An applicant will be allowed to enter the admission process on condition that the following documents be presented:

- CV
 - A document proving the remittance of the fee for the admission examination materials. It is to be submitted electronically as an attachment to the application form in pdf format.
 - An applicant, who will have the School Leaving Examination (hereinafter as SLE) (Maturita) passed after the date of the admission examination, will submit the authenticated copy of the School Leaving Certificate (hereinafter as SLC) to the Study department of the FA STU immediately after passing the SLE.
 - The SLC must not be delivered later than 8 days after the SLE has been passed. The latest date of SLC delivery is the date of registration for the study.
 - An applicant who had passed the SLE before 2022 will attach the authenticated copy of the (Maturita) SLC to the Application form.
 - An applicant with a Slovak citizenship who has passed the SLE abroad and the applicant with a foreign citizenship alike, who want to study at the Faculty, have to apply for equivalency of their secondary school study, pursuant to directions issued by Ministry of Education, Science, Research and Sport of the Slovak Republic (for further details click: [here](#)).
- An applicant for a first-degree study program at STU who has been granted asylum, additional protection or temporary refuge and who is unable to prove the fulfillment of the basic condition of admission by a document equivalent to a school-leaving certificate issued in the Slovak Republic may prove the fulfillment by a solemn declaration (see the specimen) and a test of general study prerequisites, such as a SCIO certificate.
- An applicant, who is applying for the study repeatedly after their exclusion from the previous study or after their giving up the study at the FAD STU, will submit a new Application form together with authenticated copy of the (Maturita) Certificate.
 - The documents once submitted to the FAD STU will not be sent back.
 - In case the Application form does not contain all the required information or any of the required attachments is not added, and the applicant fails to submit the required materials in due term set by the Faculty, he/she will not be allowed to take part in the admission examination.
 - Medical health certificate confirming the applicant's condition for the university study is not required unless the applicant's health condition itself does not handicap him/her in his/her studies. Heavily disabled applicants are recommended to inform the Study department and submit a copy of their medical certificate for the reason of providing suitable conditions for the admission process.

A.4 The planned number of the accepted applicants for individual study programmes

Field of study	Study programme	PPP*)
Architecture and Urban Design	Architecture and Urban Design	20

*) The planned number of accepted applicants after their fulfillment of the admission requirements

B. Further admission prerequisites for the individual study programmes

Further admission prerequisites all BSc. study programmes at the FAD STU, stated in point A1. /b are as follows:

- being successful in the admission (talent) examination
- settlement of the fee or materials provided for the admission examination

Information on admission (talent) examination

10 days before the beginning of the admission examination at the latest, FAD STU will send an invitation letter to the applicants' email addresses as given in the application form with all the details covering the admission test (the date, place and time of the examination).

Field of study: **Architecture and Urban Design**

Study programme: **Architecture and Urban Design**

Level of study: **first (BSc.)**

Form of study: **full time**

Standard time of study: **4 years**

Academic title after graduation: **Bc**

B.1 Form and content of the admission examination

The aim of the entrance examination in the Bachelor's degree programme Architecture and Urban Planning is to verify the applicant's prerequisites for study. Architecture and Urbanism is an intersection of technology, art and the requirements of Council Directive 85/384/EEC, as supplemented by Directive 2001/19 of the European Parliament and of the Council on education for the pursuit of the profession of architect, including the requirements for the graduate's ability to produce architectural designs satisfying aesthetic criteria. Therefore, the entrance examination also includes verification of the talent requirements for meeting those requirements. These are verified by a test and graphic tasks. In the graphic tasks, the candidate expresses his/her ability to perceive and reproduce space and its elements, as well as the principles of representation (drawing from a template) in the form of a linear pencil drawing, and assembles and documents a composition on a specified theme from specified geometric solids. In particular, the expression of basic spatial relationships, correctness of representation (orthogonal and perspective representation), correct proportions of the elements depicted, placement on the format and, in the case of a compositional

task, the inventiveness of the design are evaluated. In the test of general knowledge of architecture and art, the candidate demonstrates his/her knowledge in the above-mentioned areas.

In his/her portfolio of original graphic work, the candidate should demonstrate both talent and interest in the visual arts. (selection of a minimum of 10 and a maximum of 20 works in A3 or A2 format in the field of printmaking, painting, sculpture or sculpture). They must demonstrate the ability (skill) to draw accurately in detail according to reality, i.e. the correct representation of proportions and shapes, as well as in using the possibilities of drawing to support a complex visual perception. Of this, 50% must be of a studious character - drawing according to a realistic subject: still life, bust, portrait, figure (whole). These must be shown in the portfolio as individual stand-alone drawings or pages. The remainder of the portfolio may be devoted to the applicant's own selection of works in drawing, painting, modelling which he/she considers to be characteristic of him/her.

The whole portfolio should form a single unit and should be submitted as a pdf file or in a powerpoint presentation to the AIS storage.

B.2 Method of verifying the fulfilment of the conditions of the entrance examination

The entrance examination is organised in one round only and in the form of an online examination.

The entrance examination is conducted as a one-day talent test by distance learning - online. It consists of a graphic and a written part, where the candidate's prerequisites for studies are verified by processing individual tasks. Verification of the fulfilment of the conditions in the form of an entrance examination is divided into individual tasks (Nos 1 to 4), where the applicant can obtain the following scores:

the focus of the task	task number	theme, circle	max. number of points
linear pencil drawing according to the pattern	1	still life	300
design of spatial composition - pencil drawing	2	composition of geometric solids	300
evaluation of the homework portfolio uploaded by the applicant to the AIS e-application form by 31.05.2022*	3	the applicant's artistic prerequisites for the study of architecture and urban planning	300
test	4	general knowledge of architecture, art and design	100
total 1 + 2 + 3 + 4			1000

* The portfolio must include an affidavit of the applicant on the authorship of the submitted works, which must be uploaded together with the portfolio of domestic works to the document section of the e-application in AIS by 31.05.2022 by 23:59h /portfolio size max. 40MB, we recommend uploading it earlier/. Failure to upload the homework portfolio to the AIS by the above deadline means failure to meet the admission requirements.

At the request of an applicant with specific needs, the faculty will determine the form of the admission examination and how it will be administered, taking into account his/her specific needs, based on an assessment of his/her specific needs (§ 100 (9) (b)).

C. Closing provisions for all study programmes

C.1 Date and methods of assessment of admission examination

Due to the online process of the admission procedure, the individual assignments and the homework portfolio cannot be marked with a QR code to preserve the anonymity of the applicants. The test will be conducted through an online test, which will be sent at a scheduled time to the candidate's email address provided in the application form. The test will be automatically evaluated.

The evaluation of the results of the entrance examination will be carried out by anonymous scoring of individual tasks by members of evaluation committees appointed by the Dean of the FAD STU. If the applicant has not submitted the task within the specified time - or in the case of the admission procedure conducted online has not sent the required documentation to the link designated by the faculty, this task will be evaluated as not submitted, it will not receive any marks for the task. This will be considered as a withdrawal of the applicant from the admission procedure.

Academic performance and extracurricular activities from previous high school studies are not considered in the admissions process.

C.2 Release of the results

The admission examination results will be released on the web page of the FAD STU. Each applicant will find the total number of points obtained after entering their birth number on the following address: https://is.stuba.sk/prijimacky/verejne_vysledky.pl?lang=en.

C.3 Conclusion of the admission process

a) The day of the admission commission meeting (22nd June 2022) is pursuant to Sec. 58, §7, Higher Education Act 131/2002 Z. z., the day for verification of meeting the admission requirements.

- *Applicants who met all the requirements for admission, i.e. they were successful at the admission examination and documented their full secondary education will be announced the results by the FAD STU not later than 30 days after the admission commission meeting. It will have the form of the Dean's decision on the result of the admission, i.e. admitted for the study.*
- *Not later than 30 days after the admission commission meeting applicants, who were successful in the admission examination but did not document their full secondary education, will receive, the Dean's decision on conditional admission. The applicants will have to document their full secondary education not later than the date of signing in for the study. In case of failure to meet the deadline for fulfilling the basic condition for admission, i.e. delivery of proof of obtaining full secondary education or full secondary vocational education, the applicant will be considered unsuccessful in the admission procedure and will be sent a decision on non-acceptance to the study due to non-fulfillment of the conditions for admission!*

- *Applicants who were not successful in the admission examination will receive the Dean's decision of not being admitted for the study owing to not having met the conditions.*

The unsuccessful applicant can hand a written request for inspection of the decision addressed onto the FA STU Dean, not later than 8 days after receiving the decision.

The request should be sent to:
Fakulta architektúry a dizajnu STU,
študijné oddelenie,
Nám. slobody 19,
812 45 Bratislava.

b) For the study programme Architecture and Urban Planning:

The results of the entrance examination are determined by the sum of the points obtained in the individual tasks, the points obtained in the general knowledge test and the points for the home portfolio of the applicant. On this basis, a list of all applicants (starting with the applicant with the highest score in descending order) is drawn up, which produces a qualitative ranking of the applicants. Successful candidates are those who have demonstrated the highest level of aptitude for study and have obtained a minimum of 400 points out of a total of 1000 points.

After evaluating the overall results of the entrance examination, the Dean of FAD STU may decide to admit even more successful applicants than the planned number for the academic year 2022/23, provided that the minimum number of 400 points is obtained, but not more than 20% of the planned number of admitted candidates for the said field of study.

If the deadline for fulfillment of basic condition for admission is not kept, that is documents confirming the full secondary education are not delivered on time, the applicant is considered as being unsuccessful in the admission process, and will be posted a decision on not being admitted for the study for not fulfilling the required conditions.

D. Common information on the admission examination process for all study programmes

a) The admission procedure for both study programmes will be conducted online.

b) All applicants will be sent an application form at least 5 days prior to the date of the entrance examination to the email address provided in the application form:

1. a link to join online on the day of the admission process
2. a form for signing an affidavit stating that all the tasks prepared during the talent part of the admission procedure have been prepared by the participant independently, without the help of other persons
3. a link to which the participant, after completing each task, will send the completed tasks and other required elements, as well as the signed affidavit form
4. details of how to obtain the required aids, items for each assignment
5. detailed information on how to proceed in solving individual tasks as well as information necessary for sending the completed tasks to the link created by FAD STU
6. detailed timetable of the day of the admission process

c) On the day of the entrance talent test, a roll call of candidates will be conducted at 8:00 a.m. on the posted line. Before the start of the individual tasks, the specific wording of the task will be published by the designated teacher - the task supervisor - and in the case of still life drawing a photo - a model for the still life to be constructed from the objects provided by the candidates from point b) 4. will be published. The list of objects needed for the construction of the still life will be sent to the candidates at least 5 days before the entrance examination. /These will be simple items that can be found in every household or can be purchased from basic grocery stores. /

All candidates have the right to ask questions about the assignment to the supervisor in public, after the reading of the assignment at the designated time.

The time for each task will be the same for all candidates (only candidates with specific needs may request an exception in writing).

The conditions for admission to study bachelor's degree programmes in the academic year 2022/2023 came into force on the date of approval of the "Further conditions for admission to study bachelor's degree programmes at FAD STU". by the Academic Senate of FAD STU in Bratislava on 17.02.2022.

Bratislava, 17.02.2022, revision of point A3 according to Act 131/2002 Coll. 5/12/2022.

doc. Ing. arch. Milan Andráš, PhD., v. r.
Academic senate chair AS FAD STU

prof. Ing. arch. Pavel Gregor, PhD. , v. r
Dean FAD STU

Elaborated by:

doc. Ing. arch. Danica Končeková, PhD.
Vice-Dean for Education