

**Information on procedure and admission conditions
for the BSc study programmes
provided by the Faculty of Architecture, Slovak University of Technology in Bratislava,
in the 2017/2018 school year**

In accordance with § 57 Law on Universities 131/2002 Z. z. and in accordance with Article 19 of the Statute of the FA STU, as well as in accordance with Article 3, paragraph 1- 3, and Article 4, paragraphs 1,3 and 4 of the Rules and Conditions for Admission for the BSc, MSc and PhD Study Programmes at the Slovak University of Technology in Bratislava, (further as SP), the following conditions for the BSc study admission in 2016/17 have been issued:

A. Common introductory provisions for all BSc study programmes

- A.1 Specification of conditions for study admission*
- A.2 Dates of the admission procedure and fees for the material supplies*
- A.3 Compulsory documents to accompany the Application form*
- A.4 The planned number of the accepted applicants for individual study programmes*

B. Further admission conditions for the individual study programmes

- B.1 Form and content of the admission examination for the SP Architecture and Urban Design*
- B.2 Verification of accomplishment of the conditions for admission*

C. Closing provisions for all study programmes

- C.1 Date and methods of evaluation of the admission examination*
- C.2 Release of the results*
- C.3 Conclusion of the admission process*

A. Common introductory provisions for all BSc study programmes

The admission procedure starts, in accordance with § 58, Paragraph 2, Law on Universities No. 131/2002 Z. z., on the date of submission of the Application form.

A.1 Specification of conditions for study admission

a) **A basic condition for admission** for the BSc study, according to the accredited study programmes (SP) at the FASTU is completion of full secondary education or full secondary vocational education. (In accordance with § 56, Paragraph 1 of the mentioned Law)

For applicants who reached the required education in abroad, the basic condition for admission is the recognition that their final examination and the documents confirming the final level of education are in accordance with the requirements of the Law for the full secondary education.

b) **Further admission conditions** for the study according to accredited study programmes at the FA STU are stated in part B.

A.2 Dates of the admission procedure and fees for the material supplies

Application forms for the study are **delivered in electronic form** without authorised electronic signature, through FA STU Academic Information System (AIS), which enables the applicant to follow the process of admission up to its conclusion. The electronic version of the Application form should be printed out, signed by the applicant and delivered by post to the FA STU. Following is the mailing address:

**Fakulta architektúry, Slovenská technická univerzita, študijné oddelenie, Nám. slobody 19,
812 45 Bratislava**

The Application form can also be delivered personally to Mail room of the Faculty. The Faculty will confirm the acceptance of the Application form in the electronic Application form in the AIS.

Telephone contacts: Study department: +421 572 76 216, +421 572 76 224
 mobile phone : +421 918 66 5015
 e-mail : so@fa.stuba.sk,

The applicant should apply for the one selected study programme on one Application form. Each further selected study programme should be applied on a separate Application form. Each Application form should be paid by a separate fee.

BSc study programmes	Dates of submission of Application form	Date of the admission examination	Admission commission is held on	Fees for the materials provided for the adm .examination
Architecture and Urban Design	Up to 31. 05. 2017	21.06.2017	28. 06. 2017	75,00 €

The fee for the materials provided for the admission examination is due by bank transfer.

The data for transfer can also be used for the transfers from abroad:

(For international payment please use the following format of the bank account number):

IBAN: SK70 8180 0000 0070 0008 1906
SWIFT/BIC: SPSRSKBAXXX

The bank:

Statna pokladnica
 Radlinskeho 32
 Bratislava, Slovak Republic
 Variable symbol: Number of the electronic Application form

Attention! The system will generate only one Variable symbol for only one Application form. In the case that the applicant is applying for more study programmes and thus entering more Application forms, each Application form will get its Variable symbol.

A.3 Compulsory documents to accompany the Application form

The admission process will be attended by the applicants who will submit all the following required documents:

- CV
- A document proofing the payment of the fee for the materials provided for the admission examination.
- The applicant, who will pass the school leaving examination (Maturita) after the admission examination, will submit the authenticated copy of the (Maturita) Certificate to the Study department of the FA STU right after passing the school leaving examination.
- **The Certificate should not be delivered later than 8 days after passing the examination. The latest date is the date of registration for the study.**
- The applicant who passed the school leaving exam earlier than in 2017 will attach the authenticated copy of the (Maturita) Certificate to the Application form.
- The applicant, a Slovak Republic citizen, who passed the school leaving examination in abroad, and the applicant, a foreigner (a non Slovak Republic citizen), who want to study at the Faculty, have to apply for equivalency of their study at secondary school, in accordance with directions issued by Ministry of Education, Science, Research and Sport of the Slovak Republic. (For further details click here [TU](#).)

- The applicant, who is applying for the study repeatedly after their exclusion from the previous study or after their giving up the study at the FA STU, will submit a new Application form together with authenticated copy of the (Maturita) Certificate.
- The documents that were submitted to the FA STU will not be returned.
- In the case, that the Application form will not contain all the required information or some required attachments will not be added, and the applicant will not submit the required materials in the term set by the Faculty, he/she will not participate at the admission examination.
- Medical certificate on the applicant's health capability for the university education is not required if it is not the applicant whose health condition requires the medical certificate for the purpose of the study. Heavily disabled applicants are recommended to inform the Study department and submit a copy of their medical certificate for the reason of providing suitable conditions for the admission process.

A.4 The planned number of the accepted applicants for individual study programmes

Field of study	Study programme	PPP ^{*)}
5.1.1 Architecture and Urban Design	Architecture and Urban Design	10

^{*)}The planned number of accepted applicants after their accomplishment of the admission requirements

B. Further admission conditions for the individual study programmes

Further admission conditions for the study for all BSc. study programmes at the FASTU, stated in point A1. /b are:

- successful pass of the admission (talent) examination
- successful test of general study prerequisites
- payment of the fee for materials provided for the admission examination

Information on admission (talent) examination:

► Field of study: **5.1.1 Architecture and Urban Design**

Study programme: **Architecture and Urban Design**
 Level of study: **first (BSc.)**
 Form of study: **full time**
 Standard time of study: **4 years**
 Academic title after graduation: **Bc**

B.1 Form and content of the admission examination

The FASTU will send the applicants an invitation for the admission examination by certified mail two weeks prior to the examination. It will include all the important details concerning the examination. The examination takes one day and is organised according to fix programme.

The aim of the examination is to verify the predispositions of the applicant for this type of the study. Architecture and Urban Planning and Design is an intersection of technology and arts and the UIA (International Union of Architects) requirements for performance of the profession of an architect include the skills to design architectural projects that will satisfy aesthetic criteria. Therefore the admission examination verifies the talent predispositions for these requirements. The talent predispositions are verified by a test and graphic tasks. In the graphic tasks, the applicant will present, in the form of pencil linear drawing his/her ability to perceive and reproduce the space and its elements,

as well as principles of projection (still life according to model). The applicant will also form a composition out of the set geometrical three-dimensional solids. The composition has to follow a set topic. The applicant will, in the test of spatial imagination, present his/her ability to depict basic and modified geometrical solids. The drawing tasks are oriented to linear drawing, shading is not a condition. Evaluated are primarily the basic spatial relations, correct depiction (rectangular and perspective depiction), and correctness of proportions of the presented elements, their location, and at the compositional task its inventive solution. The test of general study predispositions is organised by an independent agency for national comparative examinations www.scio.cz, s.r.o. This agency will provide the applicants with all information on time and place of holding the test. (www.scio.cz).

B.2 Verification of accomplishment of the conditions for admission

Verification of requirements of the admission examination is composed of individual tasks of the talent examination (No 1 to 3) and the results of the Test of general study predisposition. The participant can reach the following results in points:

Task No	Task content	Number of points
1	Drawing of still life according to model	max. 200 points
2	Composition of geometrical solids	max. 300 points
3	Test of spatial imagination	max. 300 points
4	Test of general study predispositions	max. 200 points
Total		max. 1000 points

C. Closing provisions for all study programmes

C.1 Date and methods of evaluation of admission examination

Examination boards, appointed by the Dean of the FASTU, will evaluate the results of the individual parts of the examination process. Each evaluation board has at least three members. The examination board will meet on the 22nd February 2017.

The results are evaluated by points assigned to individual tasks anonymously. The result is summation of the points acquired by individual tasks and the points from the Test of general study predispositions. This is the base for a list of all applicants, starting with the applicant with the highest number of points and finishing with the applicant with the lowest number of points. The study results from previous study at secondary school and extracurricular activities are not taken into account.

C.2 Release of the results

The admission examination results will be released on the web page of the FA STU. Each applicant will find the total number of reached points after entering their birth number on the following address: http://is.stuba.sk/prijimacky/verejne_vysledky.pl?lang=sk.

C.3 Conclusion of the admission process

a) The day of the admission commission meeting (28th June 2017) is in accordance with § 58, Paragraph 7, Law on Universities 131/2002 Z. z., the day for verification of meeting the admission requirements.

- Applicants who met all the requirements for admission, i.e. they were successful at the admission examination and documented their full secondary education will be announced the results by the FA STU not later than 30 days after the admission commission meeting. It will have the form of the Dean's decision on the result of the admission, i.e. admitted for the study.
- Applicants, who were successful in the admission examination but did not document their full secondary education, will receive, not later than 30 days after the admission

commission meeting, the Dean's decision on conditional admission. The applicant will have to document their full secondary education not later than the date of signing in for the study.

- Applicants who were not successful in the admission examination will receive the Dean's decision of not being admitted for the study for not meeting the conditions.

The unsuccessful applicant can hand a written request for inspection of the decision addressed onto the FA STU Dean, not later than 8 days after receiving the decision. The request should be sent to:

Fakulta architektúry STU, študijné oddelenie, Nám. slobody 19, 812 45 Bratislava.

b) The number of admitted students is based on the planned number of students after taking into account the qualitative criteria of the admission examination. Admitted are then the students who expressed the highest degree of abilities for the study and acquired higher number of points (and met the basic condition for admission). The dean of FA STU decides about the number of points for the admission. The Dean can by her decision, after evaluation of overall admission examination results, admit even more applicants as is the planned number of students.

If the term on basic condition for admission is not fulfilled, that is delivery of document of full secondary education is not on time, the applicant is considered as unsuccessful in the admission process, and will be sent a decision on not being admitted for the study for not fulfilling the required conditions.

Important notice!!!

- The terms for the Test of general study predispositions are: **10.12. 2016 and 03.02. 2017**
- The applicant can choose the place according to their place of residence from the offer which is published on the following address: <https://www.scio.cz/nsz/terminy-a-mista.asp>.
- The Faculty does not require the test result in paper form of the Certificate.
- Foreign applicants can, instead of the Test of general study predispositions, provide the SAT Reasoning test results. In this case, the applicant will, not later than 27.06.2017, submit a verified copy of the Certificate.
- In the case that an applicant is repeatedly applying for the study, the Faculty will accept the results of the Test of general study predispositions or Scio tests or SAT Reasoning test from previous school year. The copy of the test will be verified by notary.
- The foreign applicants for the study in English language will accompany the paper form of their application with a certified document confirming the level of English language in written and spoken form.

These conditions for admission for the BSc. study programmes in the academic year 2016/17 were approved by Academic Senate of the FA STU in Bratislava on the 2nd of July 2016 and came into validity on the same day.

Bratislava 09.09.2016

Assoc. prof. Ing. arch. Milan Andráš, PhD.,
Academic senate chair AS FASTU

Assoc. prof. Ing. arch. Ľubica Vitková, PhD.,
Dean FA STU